

COUNCIL – 24 APRIL 2012

DRAFT CALENDAR OF MEETINGS 2012/13

Report of the: Deputy Chief Executive and Director of Corporate Resources

Status: For Decision

Portfolio Holder Cllr. Fleming

Head of Service Head of Legal and Democratic Services – Mrs. Christine Nuttall

Recommendation: That the Calendar of Meetings for 2012/13 be approved subject to the confirmation of the Annual Meeting of the Council on 15 May 2012.

- 1 The draft calendar of meetings for the municipal year 2012/13 is attached for consideration. Committee Chairmen and Senior Officers have been consulted on the draft dates.
- 2 The draft calendar broadly follows the pattern of previous years and there has been an attempt to keep August free of formal meetings. However Development Control Committee (23.8.12) has been arranged in its normal four-week cycle.
- 3 It is the responsibility of the Annual Meeting of the Council to confirm the Council's calendar of meetings for the oncoming year. However, it is considered sensible to put it before this meeting of the Council to allow more time for the publication of the calendar and for the booking of meeting rooms.

RISK ASSESSMENT STATEMENT

- 4 The Council is under a legal duty to hold an Annual Meeting during a particular period and to set a Council Tax by a specific date. The calendar proposed here meets those requirements.

Sources of Information: Calendars of Meetings from previous years and comments from Officers and Members

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Dr. Pav Ramewal
Deputy Chief Executive and Director of Corporate Resources